

Checkpoint

Natural Language Search

The Natural Language search provides you with the option to enter your search as a question or phrase. Checkpoint will return the most relevant results from your Commentary products that best match the key words you've entered. The Natural Language search is available on the Basic Template which is located on the Research page.

1. Click onto the **Research** link.
2. Check that the Basic template is selected
3. Select the **Natural language** search type
4. For optimal search results, check that the **Browse by** drop-down is set to **Content Type**.
5. Enter your search terms into the Keyword(s) field
Note: These can be in the form of a question or a phrase.
6. Click the **Search** button.

Checkpoint will automatically search your Commentary.

The screenshot shows the Checkpoint Research interface. The 'Research' tab is selected (1). The 'Basic' search template is chosen (2). The 'Keyword(s)' field contains the search query (5) and the 'Search' button is visible (6). The 'Search Type' is set to 'Natural Language' (3). The 'Browse by' dropdown is set to 'Content Type' (4). The interface also shows a list of search filters on the left, including 'Select all', 'Commentary', 'Legislation', 'Tax and Related News Services', 'Business News and Alerts', and 'ATO'.

Checkpoint will return the top 100 results that best match the key terms entered, along with keyword variations (i.e. depreciate, depreciating, depreciation).

The screenshot shows the Checkpoint search results page. The 'Search Summary' shows 50 documents matched for the search terms 'Depreciating asset calculation + (What AND assets AND are AND depreciable)'. The results list includes '10.3 Depreciation Rates : Chapter 10 - Depreciation' and '10.2 Calculation of Depreciation : Chapter 10 - Depreciation'. The 'Hit terms in context' section shows the search terms highlighted in the document text.

Natural Language can be set as your preferred Search Type.

1. Click **Preferences** in the orange toolbar
2. Select **Natural Language** as your Search Type
3. Scroll down and click the **Update** button

The screenshot shows the Checkpoint user interface. At the top, there is an orange header with the 'CHECKPOINT' logo and a 'New Zealand' dropdown menu. On the right side of the header, there are 'History' and 'Preferences' links, with the 'Preferences' link highlighted and a blue circle containing the number '1' next to it. Below the header, there is a navigation bar with 'Research' and 'Tools' links. The main content area is titled 'Account details' and contains an 'Email' input field and a 'Timezone' dropdown menu set to '(UTC+12:00) New Zealand'. Below this is the 'General' section, which includes a question 'Which do you want to be the starting point of Checkpoint?' with radio button options for 'Home', 'Research', 'Tools', 'Terms & Connectors', and 'Natural Language'. The 'Natural Language' option is selected and highlighted with a blue box and a blue circle containing the number '2'. Below the radio buttons is a 'Search Type (applies to Basic Search Template)' label. At the bottom of the 'General' section, there is an orange 'Update' button highlighted with a blue box and a blue circle containing the number '3'.